

HOW TO SUBMIT TEAM RESULTS



HARTFORD
MARATHON
FOUNDATION

LOG INTO YOUR PARTICIPANT ACCOUNT

Inside your participant account, you will have access to your registration, event products, and more.

To view your account:

<http://haku.ly/hmf>

CLICK YOUR REGISTRATIONS

1. Once logged in, click on the menu item, "Your Registrations."
2. Click on the registration for the event.

ADD ACTIVITY

1. Click "Submit Activity"
2. Select which activity you are submitting for and click "Log New Activity"
3. Choose between "Connect Your Wearable" or "Add Manual Activity"

SUBMIT FOR A TEAM MEMBER

1. Follow the same steps as above and under "Log New Activity" choose "Add Manual Activity"
2. There will be a dropdown menu to select the Team Member you are submitting results for
3. Finish entering the submission data and click "Submit"
4. You will be able to see each Team Member's submissions inside your account

DASHBOARD YOUR REGISTRATIONS YOUR DEVICES SETTINGS

SHOWING ONLY UPCOMING EVENTS? YES

MARY SMITH
HMF Event - Team Challenge
Starts on Thursday, February 11, 2021

BIB-104

EDIT REGISTRATION

MARY SMITH
HMF Event - Team Challenge
Starts on Thursday, February 11, 2021 - Virtual

Your Registration Information

Submit Team Challenge Activity

5K Team Member 1 Log New Activity

5K Team Member 2 SUBMISSION TIME: 01:01:02

SUBMIT 5K TEAM MEMBER 1 ACTIVITY

* WHO COMPLETED THIS ACTIVITY?
Ben Smith
Mary Smith
Ben Smith
Hours Minutes Seconds

ENTER YOUR PROOF OF FINISH TIME
 Link to Result
 Upload Proof

* WHAT DAY DID YOU COMPLETE THIS ACTIVITY? MM/DD/YYYY
* WHAT TIME OF DAY DID YOU START THIS ACTIVITY? HH:MM

Submit

5K Team Member 1 Log New Activity

5K Team Member 2 SUBMISSION TIME: 01:01:02

View
Remove Submission

