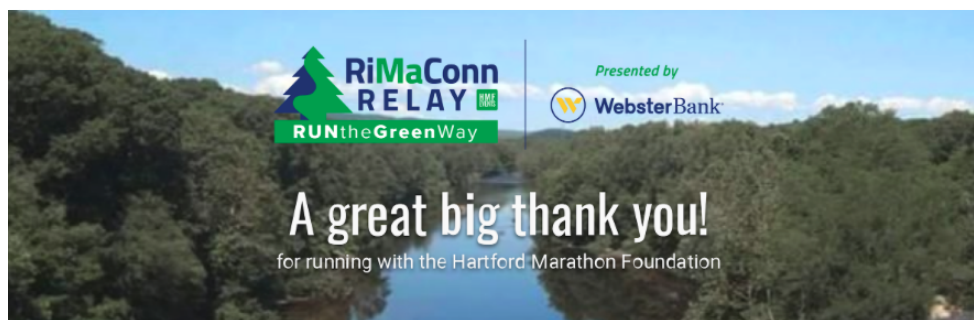


CREATING YOUR TEAM

1. On the registration form, select a relay category
2. Fill out all the necessary personal information and click “Next Step”
3. Enter the information to create an account to manage the relay team
4. Enter Payment Information. The participant who pays for the team will be the team captain
5. After successfully paying for the team’s registration, the team captain will be brought to the Thank You page. The “Manage My Team” button will take the captain to their captain account.

Note: You will now have two accounts: your participant account for the HMF Organization and your team captain account for the RiMaConn Relay.



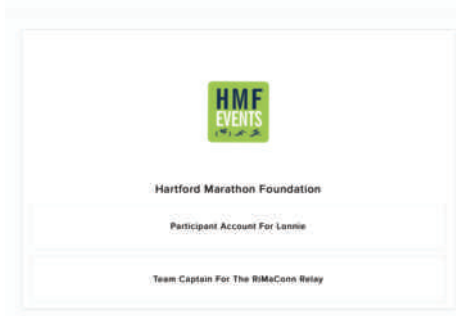
Thank you for registering for the RiMaConn Relay presented by Webster Bank. The event takes place on Saturday, August 26, 2023 starting in Lincoln, RI and finishing 95 miles later in Hartford CT.

Post on Instagram with [#RiMaConn](#) to get on our social wall!

Manage Your Team

SELECT AN ACCOUNT

Looks like you have access to multiple accounts. Choose from the options below to buy products, edit registration info, view results and much more!



The dropdown menu shows the 'HMF EVENTS' logo at the top. Below it, there are three account options listed in a scrollable area: 'Hartford Marathon Foundation', 'Participant Account For Lannie', and 'Team Captain For The RiMaConn Relay'.

HOW TO GUIDE

BUILD A RELAY TEAM

INVITING YOUR TEAM MEMBERS

Inside the team captain account the captain will be able to see who has or has not registered for their team, send email invites to register for the team, and the direct link to the team's registration form. The captain can access their team's registration link at anytime from this space.

1. Log into your Hartford Marathon Foundation account and choose your team captain account. <https://manage.hakuapp.com/login/hartford-marathon-foundation>
2. Invite your team members through either the "Invite People" form or send your members your personal team link.
3. In the Settings tab, you will have the ability to update your team name and description.
4. Click the "Open Team Page" button to share your team's page with your team members. Here, you can see all of your team members, post comments and customize your team page with photos.

